

3. PRICING SCHEDULE

Guidance

Tenderers are referred to Section 4 of the Invitation to Tender (Part A) for further information on how price will be evaluated and are advised to ensure that they fully understand the evaluation methodology to be used to assess price.

Tenderers must take care to ensure they provide a price for each item/element of the pricing schedule as specified. Failure to complete the pricing schedule in full may result in the tender being rejected.

In the event you are unclear with regards to any section, please do not hesitate to contact Leicestershire County Council. Contact details are provided in the Invitation to Tender (Part A).

When completing the pricing schedule, please ensure that:

- All prices are inclusive per service, and that this is payable as the service is used (i.e. that there is no per capita management fee)
- A total cost of delivering the contract is specified, including a full breakdown of how the total cost has been derived
- All figures quoted in sterling and exclude VAT

Pricing Schedule

Provide a full breakdown of the cost per service:

| Service | Volume | Unit Cost | Total Cost |
|---|--------|-----------|--------------------|
| Pre-Employment Screening, Medicals & Enquiries | 1250 | £12.50 | £15,625.00 |
| Management Referrals for Occupational Health Assessments | 900 | £90.00 | £81,000.00 |
| Pensions and Ill Health Retirement Referrals | 50 | £345.00 | £17,250.00 |
| Case Conference / Other Attendance Cases | 10 | £90.00 | £900.00 |
| Night Worker Health Assessments | 10 | £12.50 | £125.00 |
| Health Surveillance Packages | 10 | £110.00 | £1,100.00 |
| Immunisation Programmes | 10 | £13.50 | £135.00 |
| Audiometry | 10 | £30.00 | £300.00 |
| Maternity Assessments | 10 | £80.00 | £800.00 |
| Health Promotion Services | 10 | £230.00 | £2,300.00 |
| Hand Arm Vibration Assessment | 10 | £12.50 | £125.00 |
| OVERALL TOTAL COSTS | | | £119,660.00 |
| Other charges or notes (add lines as applicable) FOR INFORMATION ONLY, NOT SCORED | | | |
| Notes in relation to the above pricing: | | | |
| <ul style="list-style-type: none"> Pre employment screening / Night worker / HAVS Tier 1 & 2 – price quoted relates to online questionnaire (including OHA scrutiny where required) Management referrals / case conference – OHA assessment Health surveillance package – exact requirements to be confirmed, currently priced based on a safety critical 60-minute assessment Immunisations – price based on flu voucher (buy in bulk scheme) Health promotion – price based on an online webinar session | | | |
| Additional services as mentioned in the specification are detailed below. | | | |

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| Escalation - OHA | £90.00 |
| Escalation - OHP | £220.00 |
| Psychological / Stress Assessment | £110.00 |
| Flu Voucher (Pay As You Go – PAYG scheme) | £19.95 |
| Blood / Lab Results Clinical Scrutiny | £25.00 |
| Hep B - Dose | £44.00 |
| Hep B – Labs | £45.56 |
| Asbestos Medical (OHP) | £240.00 |
| Food Handlers / COSHH / School Crossing | £80.00 |
| Road workers assessment – based on an 80-minute assessment but to be verified against job role risks | £150.00 |
| Workstation Assessment | £215.00 |
| Home Visit - OHA | £245.00 |
| Physio – Initial Assessment (DART) | £18.00 |
| Physio – Supported Self-Management – online programme with remote physiotherapist support | £85.00 |
| Physio – face to face appointment | £65.00 |
| HAVS 3 – OHA | £90.00 |
| HAVS 4 - OHP | £220.00 |
| Employee Lifestyle & Health Checks – Full Day <ul style="list-style-type: none"> • Level 1 – 15-minute checks, max of 25 individuals per day • Level 2 – 20-minute checks, max of 20 individuals per day • Level 3 – 30-minute checks, max of 14 individuals per day • Level 2 – 45-minute checks, max of 8 individuals per day | £850.00 |
| EAP – Per capita (based on 8,600 heads and a take-up of 7.5%) | £5.96 |
| Driver – Group 1 | £65.00 |
| Driver – Group 2 | £220.00 |
| FME – GP & Specialist reports handling fee (reports passed on at cost) | £25.00 |
| D&A For Cause – Call Out charge | £195.00 |
| D&A Random – Call Out Charges – Half day / Full day | £185.00 / £365.00 |

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| D&A Donor – fee per donor tested | £26.00 |
| D&A confirmation charges following “non-negative” results | £25.00 |
| MRO call | £85.00 |
| Onsite OH Technician Day for appropriate HS/FFT delivery | £485.00 |
| Mobile unit supplement for onsite OH Technician delivery | £160.00 |
| <p>Other pricing notes:</p> <ul style="list-style-type: none"> • Onsite rooms - where applicable, accommodation will be provided by the customer free of charge, which is fit for purpose, for the term of the contract • Delivery - Services delivered by Optima Health shall take place during normal working hours (9am - 5pm), excluding Saturday, Sunday & Public Holidays, unless otherwise agreed • Did Not Attend / Short Notice Cancellations - Failure to provide 2 working days’ notice for individual appointments will result in a full charge being applied for that service. Failure to provide 10 working days’ notice for onsite delivery days will result in a full charge being applied for that service • Medical Records - The transfer and management of medical records is subject to a due diligence review. It is assumed that all incoming records are in digital format • Invoicing - Charges shall be invoiced monthly in arrears based on the actual volumes of services delivered. The customer shall pay invoices for the services within thirty days of the date of invoice. Costs reflect a single point of invoicing (including services for schools) where supporting data / management information will be provided • Indexation - All Prices quoted are fixed for the initial two-year term of the contract and are subject to a price review at the beginning of each extension period based on CPIH (CPIH value one month before extension period begins) • TUPE - The submitted prices do not take TUPE information into consideration and therefore may be subject change / additional charges may apply • VAT - All Prices are exclusive of VAT. Where applicable VAT will apply at the prevailing rate • Exit - Upon termination or expiry of the contract, Optima Health shall provide whatever reasonable assistance the customer may require including transfer of data and/or medical records. We reserve the right to pass on any additional costs incurred to the customer | |